

University Preparation School at CSU Channel Islands
550 Temple Avenue Camarillo, CA 93010

Board of Directors Meeting

September 7, 2011

12:00-2:00 pm

UPS MPR

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting.

Any Agenda Item is to be considered a Potential Action Item

Call to Order: Flag Salute

Roll Call

Spotlight on UCS-Rebecca Kruse, presentation on Dual Language

Agenda Additions/Adoption of Agenda

Public Comments

Directors/Assistant Director Report

Board Members Announcements and Remarks

Swearing in of New Board Members

Advisory and Auxiliary Report

- University Charter Schools Education Foundation
- School Advisory Council
- Parent Teacher Student Association
- Other

I. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- A. Minutes of the Regular Meeting, June 8, 2011
- B. Donations

II. Action Items

1. Topic/Agenda Item: Elections for the Executive Committee for UPS/UCMS for the 2011-12 school year; President, Vice President, Treasurer and Secretary

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Board of Directors elect a President, Vice President, Treasurer and Secretary and appoint members to sever as the Executive Committee

Charmon Evans/Sara Leibman
Directors

2. Topic/Agenda Item: Review and Approval of the June & July Financials for UPS/UCMS

Personnel Involved: Tammy Stanton

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the June & July Financials for UPS/UCMS be approved.

Charmon Evans/Sara Leibman
Directors

3. Topic/Agenda Item: Review and Approval of the UPS/UCMS Unaudited Actuals for Fiscal Year 2010-11

Personnel Involved: Tammy Stanton

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the UPS/UCMS Unaudited Actuals for 2010-11 school year be approved.

Charmon Evans/Sara Leibman
Directors

4. Topic/Agenda Item: Review and Approval of the Memorandum of Understanding with Ventura County Office of Education for the 2011-12 school year.

Personnel Involved: Tammy Stanton/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the board approve the Memorandum of Understanding with VCOE for the 2011-2012 school year.

Charmon Evans/Sara Leibman
Directors

5. Topic/Agenda Item: Review and Approval of the Board Resolution 5 to add Veronica Solorzano, Assistant Director, to loan documents for CA Credit Union for UPS/UCMS

Personnel Involved: Charmon Evans/Sara Leibman

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that Board Resolution 5 to add Veronica Solorzano to loan documents for CA Credit Union be approved.

Charmon Evans/Sara Leibman
Directors

6. Topic/Agenda Item: Review and Approval of the Board Resolution 6 to remove Linda Ngarupe on all necessary accounts for UPS/UCMS and affirms Charmon Evans, Sara Leibman and Veronica Solorzano to have full authority to act on behalf of the organization be approved.

Personnel Involved: Charmon Evans/Sara Leibman

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that Board Resolution 6 to remove Linda Ngarupe on all necessary accounts for UPS/UCMS and affirms Charmon Evans, Sara Leibman and Veronica Solorzano to have full authority to act on behalf of the organization.

Charmon Evans/Sara Leibman
Directors

7. Topic/Agenda Item: Review and Approval of the Board Resolution 7 to approve virtual signature stamp for Sara Leibman, Director UCMS

Personnel Involved: Charmon Evans/Sara Leibman

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that Resolution 7 to approve virtual signature stamp for Sara Leibman, Director UCMS be approved.

Charmon Evans/Sara Leibman

Directors

8. Topic/Agenda Item: Review and Approval of Climbing Wall for Harvest Festival

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications: JFA notified us that if something were to happen on the UPS site it would cost \$50,000 deductible and on the UCMS site a \$5,000 deductible

Impact on School Mission, Vision, or Goals:

Options or Solutions: Extra rider for the event paid by fundraising

Directors' Recommendation: Administration has concerns that the fiscal impacts could be great.

III. Information Items

1. Topic/Agenda Item: CST Results API/AYP for both UPS and UCMS

Personnel Involved: Sara Leibman and Charmon Evans

2. Topic/Agenda Item: Classified Personnel Salary Schedule

Personnel Involved: Charmon Evans and Sara Leibman

IV. Closed Session: There is a closed session.

1. Approval of new Employee Agreements for the 2011-12 school year.

V. Board of Director Members Announcements and Remarks

VI. Future Agenda Items: Tentative, next meeting: December 7, 2011

VII. Adjournment