

University Preparation School at Channel Islands
550 Temple Ave., Camarillo, CA 93010
Approved Minutes
Regular Meeting of the Executive Committee
June 8, 2011

CALL TO ORDER

Cathy Cartwright called the meeting of the Executive Committee of the University Preparation School at CSU Channel Islands to order at 10:32 in the University Preparation School Multi-Purpose room.

FLAG SALUTE

The Flag Salute was led by Charmon Evans

ROLL CALL

Members in attendance were: Cathy Cartwright, Kathy Asher, Carolyn Bernal, Dr. Mary Adler and Stephanie Zierhut. Also attending: Charmon Evans, Sara Leibman, Veronica Solorzano and Tammy Stanton.

Agenda Addition/Adoption of the Agenda

On a motion by Dr. Mary Adler, seconded by Kathy Asher the Board moved to adopt the agenda as presented.

DIRECTOR'S REPORT-Sara Leibman stated UCMS has been very busy the last few weeks with, the Concert Band Tour, a variety of field trips, including the Washington D.C. trip for the eighth grade. The students that stayed back also went on several fieldtrips. Field day is June 14 and the Eighth grade Promotion is June 16 at 4:00 p.m. Charmon Evans stated the UPS has also been on several field trips including the annual hike for the fourth and fifth grade classrooms. The Fun Run was held on June 3. The annual fifth grade vs. teacher's softball game will be held on June 13. The Luau was a great success earning upwards of \$13,000. The PTSA will have almost all new members starting July 1. Three of our dual teachers will be attending the Two Way Cabe, 2 from UPS and 1 from UCMS, at the end of the month.

Board Reports, Correspondence, and Communications

Public Comment- Two parents addressed the Board regarding a letter that was sent last month regarding the decision not to have the kindergarten class loop with their teachers to first grade. They are seeking a better understanding of the process for teacher assignments.

I. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

Motion was made to adopt the Consent Agenda by Carolyn Bernal and seconded by Dr. Mary Adler (Minutes of the Regular Meeting May 11, 2011) adopted as presented.

A. Minutes of the Regular Meeting: May 11, 2011

II. Action Items-No Action Items were presented

III. Information Items-No Information items presented

III. Closed Session: The Board went into closed session at 10:55 a.m.

1. Public Employee Performance Evaluation
Title: Executive Director

IV. The Board returned to Open Session at 11:15 a.m.
Closed Session Announcement/Action-No Action Taken

V. Future Agenda Items: Next Meeting, September 7 2011

VI. Executive Committee Members Announcements and Remarks-None

VII. Adjournment. 11:30 a.m.