

University Preparation School at CSU Channel Islands
550 Temple Avenue, Camarillo CA 93010

Executive Committee

November 9, 2011

12:30-2:00pm

UPS MPR

AGENDA

Public Comment: Instructions for Addressing the Board of Directors and Requesting Agenda Items

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting.

A. Call to Order

B. Adoption of Agenda

C. Pledge of Allegiance

D. Roll Call

Present

Absent

Cathy Cartwright

Carolyn Bernal

Betsy Connolly

Barbara Wagner

Marilyn Buchanan

Stephanie Zierhut

E. Spotlight on UCS-Aleks Math Program-Sara Leibman

F. Directors/Assistant Director Reports

G. Board Reports, Correspondence, and Communications

H. Advisory and Auxiliary Report

- University Charter Schools Education Foundation
- School Advisory Council
- Parent Teacher Student Association
- Other

I. Consent Agenda - *All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.*

- A. Minutes from the June 22, 2011 meeting
- B. Minutes from the October 12, 2011 meeting
- C. Donations
- D. September Check Register

II. Action Items

1. Topic/Agenda Item: Review and Approval of the September Financials for UPS/UCMS

Personnel Involved: Tammy Stanton

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the September Financials for UPS/UCMS be approved.

Charmon Evans/Sara Leibman
Directors

2. Topic/Agenda Item: Review and Approval of the UPS/UCMS Classified Office Staff Pay scale

Personnel Involved: Charmon Evans/Sara Leibman

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the UPS/UCMS Classified Office Staff Pay scale be approved.

Charmon Evans/Sara Leibman
Directors

3. Review and approval of revision of Board Policy Identification, Evaluation, and Education under Section 504 #507

Personnel Involved: Cathy Cartwright/Charmon Evans

Issues Involved/Fiscal Implications: (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Director's Recommendation: It is recommended that the revision of Board Policy #507 be approved.

Charmon Evans/Sara Leibman
Directors

4. Review and approval of revision of Board Policy Immunization/Physical Exams #503

Personnel Involved: Cathy Cartwright/Charmon Evans

Issues Involved/Fiscal Implications: (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Director's Recommendation: It is recommended that revision of Board Policy #503 be approved.

Charmon Evans/Sara Leibman
Directors

5. Review and Approval of Board Resolution #8 11/12 equating the term Executive Director and/or Superintendent Principal to Director on all official documents.

Personnel Involved: Cathy Cartwright/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that Board Resolution #8 11/12 be approved.

Charmon Evans/Sara Leibman
Directors

III. Information Items

1. Topic/Agenda Item: Charter Renewal/Authorizer Visit
Personnel Involved: Charmon Evans
2. Topic/Agenda Item: Discussion of the formation of a School Bylaws Committee
Personnel Involved: Cathy Cartwright/Charmon Evans
3. Topic/Agenda Item: Discussion of Brown Act Training
Personnel Involved: Cathy Cartwright/Sara Leibman/Veronica Solorzano

IV. *Closed Session*: There is a closed session.

1. Public Employee Performance Evaluation
Title: Director's/Assistant Director

V. *Future Agenda Items*: Next meeting, December 7, 2011

VI. *Executive Committee Members Announcements and Remarks*

VII. *Adjournment*