

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

Minutes for the Meeting held on Wednesday 29, 2022
Virtual Via ZOOM

I. Opening Procedures

A. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Talya at 1:33

B. Adoption of Agenda

One change to the agenda, remove item number 12 and change year to item #5

Moved by *Lindsay Walker* **Seconded by** *Regina Carver*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez				x
Jesus Torres				x
Lindsay Walker	x			

C. Pledge of Allegiance-led by Charmon

D. Roll Call **Present** **Absent**

Board Members

Jeanne Adams	_____	___x___
Regina Carver	___x___	_____
Talya Drescher	___x___	_____
Marlo Hartsuyker	_____	___x___
Roberto Martinez	___x___	_____
Jesus Torres	___x___	_____
Lindsay Walker	___x___	_____

Administration

Charmon Evans	___x___	_____
Veronica Solorzano	___x___	_____

E. Board Action Item: Pursuant to Government Code Section 54953(e)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Director's Recommendation: The Executive Director recommends approval of Government Code Section 54953.

Moved by Talya Drescher Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez				x
Jesus Torres				x
Lindsay Walker	x			

F. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown requirements.

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

NONE

G. Directors Reports

Charmon-Sang National Anthem at the 8th grade promotion. We will introduce new director and other new hires. Keeping it short due to the length of the agenda.

H. Swearing in of new Board Member, Jessica Lavariega Monforti

Jessica was sworn in by Talya

I. Board Reports, Correspondence, and Communications

Roberto Martinez has resigned from the board effective June 28, 2022

J. Advisory and Auxiliary Reports

1. School Site Council

None

2. ELAC

None

3. PTSA

Edith Esquivel is the new PTSA president!

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the May 26, 2022, Board Meeting

2. Minutes of the June 16, 2022 Board Meeting

3. New Hires

Moved by Talya Drescher Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Roberto Martinez				
Jesús Torres				x
Lindsay Walker	x			

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: 2022-2023 Local Control Accountability Plan update for UPCS (LCAP); including the Budget Overview for Parents and Local Indicators, 2021-2022 Supplement, Action Tables, LCAP Instructions

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2022-2023 LCAP Package.

Moved by Talya Seconded by Regina Carver

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Roberto Martinez				x
Jesús Torres				x
Lindsay Walker	x			

2. Topic/Agenda Item: Review and Approval of the 2022-2023 Budget for UPCS

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2022-2023 Budget for UPCS. Lisa stated that this is a high level overview. Staff will all receive a six percent increase. Does not reflect Governor's budget from yesterday. We will need to do a budget update. Budget is made in tandem with the LCAP

Moved by Lindsay Walker Seconded by Regina Carver

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Roberto Martinez				x
Jesús Torres				x
Lindsay Walker	x			

3. Topic/Agenda Item: Review and approval of the May Financials for UPCS

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the May Financials for UPCS. Lisa B went over financials. A short discussion followed.

Moved by Talya Drescher Secoded by Regina Carver

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				X
Regina Carver	X			
Talya Drescher	X			
Marlo Hartsuyker				X
Jessica Lavariega Monforti	X			
Roberto Martinez				X
Jesús Torres				X
Lindsay Walker	X			

4. Topic/Agenda Item: Required Oral Report and contract approval for 2022-2023 school year regarding Executive Director

Personnel Involved: Talya Drescher

Fiscal: Base salary \$152,474.05, employer paid STRS \$29,122.54, employer paid Medicare \$1593.35, employer paid SUI \$304.00, employer paid Workers Comp \$2515.82, employer paid Med, Dent, Vision \$11,724.00. Total \$197,733.77

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The board president recommends approval of the Executive Director Contract. Talya explained the ExED study on comparison salaries. She then read the above information.

Moved by _____ Secoded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				

Jesús Torres				
Lindsay Walker				

5. Topic/Agenda Item: Review and Approval of Education Protection Account Spending Plan for 2021-2022 (2:20-2:30)

Personnel Involved: Charmon Evans/Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Education Protection Account Spending Plan for 2021-2022.

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

6. Topic/Agenda Item: Review and Approval of Expanded Learning Opportunities Program, ELOP (2:30-2:40)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Expanded Learning Opportunities Program, ELOP We stuck to the basics for both plans. Principally directed to unduplicated students, obligated to provide opportunities. We are going to expand afterschool programs. Expanding programs from 2:00-3:00. Boys and Girls Club will send staff to help with child care until 4:00. Roberto and Charmon are continuing to work out the terms. A short discussion followed.

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				X
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				X
Jessica Lavariega Monforti				
Roberto Martinez				X
Jesús Torres				X
Lindsay Walker				

7. Topic/Agenda Item: Review and Approval of the College Cubs Club

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the College Cubs Club.

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				

Jesús Torres				
Lindsay Walker				

- 8. Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed twelve semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent (2:55-3:10)**

Jon Altschuler-Math, Science, PE
 Brenda Goodson-ELA
 Amanda Jacobs-ELA
 Carmen Jimenez-Spanish
 Katie Koch-ELA
 Kelly Ogg-ELA

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the teaching assignments for the teachers listed.

Charmon Evans
 Executive Director

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

9. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 80020.4.1 (a) & (b) Staff Development 80020.4 (a) Program Coordinator (3:10-3:20)**

Rebecca Kruse-Staff Development and Program Coordination

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the assignment listed.

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

10. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code 44258.7 (c) & (d) (3:20-3:30)**

Michiko Furukawa-Art

Mauricio Giron-Music

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the assignments listed.

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				

Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

11. Topic/Agenda Item: Review and Approval of new Special Ed Aide position on the Salary Schedule (3:30-3:40)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the new Special Ed Aide position on the Salary Schedule
Charmon Evans

Executive Director

Moved by _____ *Seconded by* _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

12. Topic/Agenda Item: Review and Approval of the 2022-2023 Excellent Education (ExED) Contract (3:40-3:45)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2022-2023 Excellent Education (ExED) contract

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

13. **Topic/Agenda Item: Preschool Program Self Evaluation (3:45-3:50)**
Personnel Involved: Charmon Evans
14. **Topic/Agenda Item: TK Plan (3:45-3:50)**
Personnel Involved: Charmon Evans

ADJOURN OPEN SESSION

III. Closed Session

- A. **Topic/Agenda Item: Discipline/Dismissal/Employment/Review**
Executive Director Annual Review
Personnel Involved: Charmon Evans

RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN CLOSED SESSION, IF ANY

IV. Board of Directors Announcements/Remarks

- V. **Future Agenda Items: Next Meeting, Thursday August 25, 2022**
5:30- 7:00

VI. Adjournment

DRAFT